

**PROPOSAL FOR THE IMPLEMENTATION OF A PROJECT OF THE 2<sup>ND</sup> CALL OF THE NATIONAL RESEARCH PROGRAMME "SUSTAINABILITY OF AGRO-, FOREST AND WATER ECOSYSTEMS"**

Received by the Research Council of Lithuania . . . . .  
*(date and time – to be filled by the Council)*

Proposal Registration No. . . . .  
*(to be filled by the Council)*

**1. MAIN PROJECT DETAILS**

Task of the Programme		<i>(please select only one)</i>	
Measure of the task of the Programme		<i>(please select one or several)</i>	
Research area	principle	<i>(please select only one)</i>	
	related	<i>(if necessary, please select only one)</i>	
Research field	principal	<i>(please select only one)</i>	
	related	<i>(please select only one)</i>	
Title	in Lithuanian	<i>(no more than 150 characters)</i>	
	in English	<i>(no more than 150 characters)</i>	
Acronym		<i>(one word)</i>	
Key words			
Implementing institution			
	title	<i>(please select)</i>	
	telephone		
	e-mail		
	code	<i>(filled in automatically)</i>	
	account no		
legal person's status	budget or non-budget institution	<i>(filled in automatically)</i>	
	research and education, other public or other institution		
	groups of the rates of a contribution of the social insurance of occupational accidents and professional diseases (I, II, III or IV) <sup>1</sup>	<i>(filled in automatically)</i>	
Project partner(s)			
1.	country	<i>(please select)</i>	
	title of the institution	<i>(please select or enter)</i>	
	telephone		
	e-mail		
	code	<i>(filled in automatically or entered)</i>	
	legal person's status	budget or non-budget institution	<i>(filled in automatically or selected)</i>
		research and education, other public or other institution	<i>(filled in automatically or selected)</i>
groups of the rates of a contribution of the social insurance of occupational accidents and professional diseases (I, II, III or IV) <sup>1</sup>		<i>(filled in automatically or selected)</i>	
2.	...		
...			
Number of project partners	from Lithuania	<i>(counted automatically)</i>	
	from abroad	<i>(counted automatically)</i>	
Budget	in the year 20...	<i>(counted automatically after filling Section 5)</i>	
	in the year ...	<i>(counted automatically after filling Section 5)</i>	

	In total:	<i>(counted automatically after filling Section 5)</i>
Beginning		<i>(please select year, month and day)</i>
End		<i>(please select year, month and day; it is recommended to plan the end of the project for the last day of a quarter)</i>
Deadline for submitting an interim report		<i>(set automatically after the selection of dates of the project beginning and the end)</i>
Deadline for submitting a final report		
Annotation in Lithuanian		
<i>(no more than 2,000 characters)</i>		
Annotation in English		
<i>(no more than 2,000 characters)</i>		

<sup>1</sup> Groups of the rates of a contribution of the social insurance of occupational accidents and professional diseases of the institution are set by the Resolution of the Council of the State Social Insurance Fund each year (the Resolution for the year 2019 [https://www.sodra.lt/uploads/documents/files/DRAUD\\_TARIFAI\\_2019nutarimas.pdf](https://www.sodra.lt/uploads/documents/files/DRAUD_TARIFAI_2019nutarimas.pdf)).

## 2. PROJECT IMPLEMENTERS

### 2.1. PRIMARY PROJECT IMPLEMENTERS

Principal investigator		
1.	Position within the project	<i>(please select)</i>
	Science degree	<i>(please select)</i>
	Name, surname	
	Telephone	
	E-mail	
	Employment and job position	
	Institution where the person will be employed within the project	<i>(the implementing institution is indicated automatically)</i>
Other primary project implementers		
2.	Position within the project	<i>(please select)</i>
	Scientific qualification	<i>(please select)</i>
	Name, surname	
	Telephone	
	E-mail	
	Employment and job position	
	Institution where the person will be employed within the project	<i>(please select)</i>
3.	...	
...		

### 2.2. SECONDARY PROJECT IMPLEMENTERS

1.	Position within the project	<i>(please select)</i>
	Institution where the person will be employed within the project	<i>(please select)</i>
2.	...	
...		

### 2.3. SUMMARY DATA ON PROJECT IMPLEMENTERS

Principal investigator	gender	<i>(please select)</i>
	year of birth	<i>(please select)</i>
	year of obtaining doctorate degree	<i>(please select)</i>

Number of primary project implementers	in total	<i>(counted automatically after filling Section 2)</i>
	of them researchers	<i>(counted automatically after filling Section 2)</i>
	of them doctorate students	<i>(counted automatically after filling Section 2)</i>

### 3. PROJECT JUSTIFICATION AND DESCRIPTION OF ACTIVITIES

3.1. Objectives and tasks
<i>Describe project idea and explain how the proposed project will support its implementation; one sentence project objective and tasks are recommended (no more than 2,000 characters)</i>

3.2. Relevance and originality of tasks solved
<i>Provide analysis of the problem, describe the stage of the project in Lithuania and abroad, planned progress and/or practical value (no more than 4,000 characters)</i>

3.3. Planned research suitability for the Programme
<i>Outline the importance of the planned research to achieve objectives of the Programme (no more than 4,000 characters)</i>

3.4. Project content and work schedule
<i>Describe research methods, implementation plan and work schedule; if the interim report will be submitted, please divide the plan into two stages: Stage I – from the beginning of the project until the interim report; Stage II – from the interim report until the end of the project; each stage should contain calendar with work schedules. Please identify the main required equipment and/or data sources, forecast possible risk and provide its management plan, describe alternative ways to solve the project tasks (no more than 6,000 characters)</i>

3.5. Publication (dissemination) of the intended project results, planned output
<i>Identify how the results obtained during the project implementation will be published (disseminated); what else scientific and/or other output is planned to be delivered accompanying interim and final reports; only output referring to a funding source, i.e. Research Council of Lithuania, is eligible</i>

The following mandatory output of the project will be submitted on the indicated time:

Item no	Output type (indicated automatically)	Number of units of the output type	Description of the planned output	Level of completeness (please select) (when submitting interim report select one: „prepared” or “delivered to the public, submitted to public authorities”; when submitting final report will automatically indicate the final level of completeness)	
				On ..... 20..., when submitting interim report	On ..... 20..., when submitting final report
1.	Recommendations to public authorities				

The following general<sup>2</sup> scientific and/or other output of the project will be submitted on the indicated time:

				Level of completeness (please select)
--	--	--	--	---------------------------------------

Item no	Output type (please select from the list <sup>2</sup> )	Number of units of the output type	Description of the planned output	On ..... 20..., when submitting interim report	On ..... 20..., when submitting final report
1.					
...					

If required, the following other output, indicated in the Programme<sup>3</sup>, will be submitted on the indicated time:

Item no	Output type (please select from the list <sup>3</sup> )	Number of units of the output type	Description of the planned output	Level of completeness (please select)	
				On ..... 20..., when submitting interim report	On ..... 20..., when submitting final report
1.					
...					

<sup>2</sup> Eligible scientific and (or) technological output and its level of completeness stated in the Chairman of the Research Council Order V-127 of 31 October 2014 (<https://www.e-tar.lt/portal/lt/legalAct/a7392cf036ed11e69cf5d89a5fdd27cc/GPLkrSKrBOc>).

<sup>3</sup> Eligible output and its level of completeness:

Output type	Eligible level of completeness (the same for both the interim and the final report)
Long-term forecast of changes of ecosystem productivity and biodiversity	prepared
Set of means, methods and recommendations aimed to enhance sustainability of ecosystems	prepared
Technological prototype	designed
Scientific conference	organized
Scientific-practical workshop	organized
Popular article	published
TV broadcast	broadcasted
Radio broadcast	broadcasted

### 3.6. Information on the data management<sup>4</sup> plan

Identify if the project implementation will require data accumulation	YES or NO
Please select one answer	
<p>If YES and if the project is selected for funding when the results of the call are announced, the principal investigator will have to submit principal provisions of data management plan with the proposal in Lithuanian within the online system <a href="http://junkis.lmt.lt">http://junkis.lmt.lt</a></p> <p>The principal provisions shall be composed according to the Recommendations regarding the framework for science and project data management plan (provided on the website of the Research Council of Lithuania) and shall describe what will be done during the project and after it ends in order to accumulate data safely and reliably, under what conditions it will be available to be reused, how and when it will be made accessible for other users</p>	

<sup>4</sup> Detailed information on data and requirements for the data management plan and the open access to data are laid down in the Guidelines on Open Access to Scientific Publications and Data approved by the Research Council of Lithuania on 29 February 2016, Resolution VIII-2 'Regarding the Approval of the Guidelines on Open Access to Scientific Publications and Data' (<https://www.e-tar.lt/portal/lt/legalAct/dceeeb10e05711e59cc8b27b54efaf6e>)

### 3.7. Scientific competence of the principal investigator and other primary project implementers and the justification of the composition of a project implementers group

Describe the scientific competence of the principal investigator and other primary project implementers and justify the relevance of the composition the project implementers group (no more than 4,000 characters)

### 3.8. Project partners contribution into the project, the interaction of project implementing institutions

*Justify the necessity of partners for the implementation of the project, disclose how the project implementing institutions complement each other, describing their competencies and the preparation to meet the project objective (no more than 3,000 characters)*

**3.9. International cooperation of the project and project implementers experience in the area of international cooperation**

*Describe project implementers experience in the area of international cooperation; indicate whether the implementation of the project will include cooperation with the European Union and other foreign institutions or individual researchers; if so, disclose the nature of the cooperation (joint research, joint publications, usage of international infrastructures, foreign internship, other project-related activities, etc.), and the effect upon the expected research results or their dissemination (where the cooperation is intended with an individual researcher rather than a foreign institution, please attach a Letter of Intent signed by the researcher in the "Other Annexes" section (no more than 4,000 characters); if the project implementers do not have any international cooperation experience, or such cooperation is not provided for within the project, this section shall not be filled*

**3.10. Research performed and scientific and/or technological output obtained by a principal investigator and other primary project implementers**

*List all research projects that the project primary implementers have been involved with during the last five years, including those currently in progress. Please indicate project titles or topics, implementation time frames, funding sources, project value, a list of publications or works accepted for publication (both in periodic research journals with an Impact Factor of the Clarivate Analytics Web of Science database) or other technological output resulting from these projects (in case of an identical information on several implementers, the information does not need to be repeated, but rather grouped). Please explain in what way this project's output will be different from that in previous projects, also indicate whether the research planned in this project does not duplicate previously performed or currently in progress research (including other already submitted proposals)*

**3.11. Ethic issues related to project activities**

*Please select one answer to each question*

Question	YES	NO
Is the intended research related to human embryonic (embryonic stem cell or tissue) research?		
Is the intended research related to humans (e.g. volunteers, children, minors, patients)?		
Is the intended research related to human cell or tissue (other than embryonic stem cell or tissue) research or human genetics?		
Is the intended research related to accumulation of personal data (e.g. health, ethnic origin, religion, philosophical beliefs) and their processing, surveillance or tracking of people?		
Is the intended research related to animal testing?		

*If any question is answered with YES, please explain how this will be taken into account when implementing the project define the principles of using research results related to ethic issues. Indicate whether the authorised institutions permits, natural persons consents or other documents related to the ethics of research are needed during the implementation of the project (please attach the copies of such permits and consents in the "Other Annexes" section or explain how and when they will be obtained; if they are not issued for free, funds for their acquisition may be planned in project costs estimate (no more than 2,000 characters)*

**3.12. Additional information**

*If necessary, please provide other project-related information (no more than 2,000 characters)*

#### **4. PROJECT COSTS**

Item no	Costs group	Funds in the project implementation year, €		
		20...	...	In total
1.	Remuneration			
2.	Social insurance and other contributions			
3.	Service costs <sup>5</sup>			
4.	Costs of copyright works			
5.	Costs for goods			
6.	Costs for secondments			
7.	Costs for the acquisition of non-current assets			
8.	Indirect costs <sup>6</sup>			
9.	Additional indirect costs for the operation of equipment			
	In total:			

<sup>5</sup> Excluding copyright works.

<sup>6</sup> Up to 30% of costs indicated in lines 1-4.

## 5. JUSTIFICATION OF PROJECT COSTS ESTIMATE

### 5.1. JUSTIFICATION OF REMUNERATION

Item no	Name and surname of project implementer	Position within the project	Year of project implementation	Project implementation duration in months	Total working and leave hours throughout the year <sup>7</sup>	Position hourly rate, €/h		Remuneration for the year with the annual leave reserve, € (6×8)	Social insurance and other contributions, € <sup>9</sup>
						maximum permissible <sup>8</sup>	actual		
1	2	3	4	5	6	7	8	9	10
1.		Works performed	20...						
		:							
		...							
In total:						×	×		
2.	...								
...									
In total to project implementers:						×	×		
In total to project implementers each year:						×	×		

<sup>7</sup> Total number of working hours for each primary implementer may not be below 20 hours times project duration in months; work duration of secondary project implementers is not restricted.

<sup>8</sup> As it is laid down in the Order by the Chairman of the Council of September 11, 2018 V-443 'Regarding the Approval of the Maximum Permissible Hourly Pay Rates for Specific Positions' (<https://www.e-tar.lt/portal/lt/legalAct/91f7b130b65311e88f64a5ecc703f89b>).

<sup>9</sup> Social insurance and other contributions consist of the following:

1. Total social insurance contributions of the insured person subject to the rate applicable to open-ended contracts (if the institution will conclude fixed-term employment contracts, the social contribution amount will be recalculated while submitting annual project costs estimate with the application of additional 0.72% rate amount).

2. The contribution of the social insurance of occupational accidents and professional diseases, the rate of which depends on the group of rates to which the institution has been assigned.

3. If the institution is not budget institution, the contributions to Guarantee Fund and Long-term Work Benefits Fund.

The rates for the year 2019 are set in the Law on State Social Insurance of the Republic of Lithuania (<https://www.e-tar.lt/portal/legalAct.html?documentId=c55830907c4c11e8ae2bfd1913d66d57>) and the Law on Guarantees for Employees in the Event of Insolvency of the Employer and Long-Term Work Benefits of the Republic of Lithuania (<https://www.e-tar.lt/portal/lt/legalAct/613244607e7011e6b969d7ae07280e89/SNwLVvKYkr>).

5.2. JUSTIFICATION OF SERVICE COSTS<sup>10</sup>

Item no	Services and justification of the projected costs	Funds in the project implementation year, €		
		20...	...	in total
<i>Providing the justification of costs, please explain why the service is necessary for the implementation of the project identify the price of the service and the basis it was estimated on with the identification of supplier if such is known.</i>				
1.	<i>(please specify the service)</i>			
	<i>in the year 20...</i>	<i>(please justify the costs)</i>		
	<i>in the year ...</i>	<i>(please justify the costs)</i>		
2.	...			
...				

<sup>10</sup> Service agreements may be concluded for secondary project works only; if the contract is concluded with a natural person, this may not be the project implementer.

5.3. JUSTIFICATION OF COSTS FOR COPYRIGHT WORKS<sup>11</sup>

Item no	Copyright works and justification of the projected costs	Funds in the project implementation year, €		
		20...	...	in total
<i>Providing the justification of costs, please explain why the copyright work is necessary for the implementation of the project, identify its value and the basis it was estimated on with the identification of the author's name, surname and employment; if the author is unknown, please state that the copyright work will not be performed not the project implementer</i>				
1.	<i>(please specify the copyright work)</i>			
	<i>in the year 20...</i>	<i>(please justify the costs)</i>		
	<i>in the year ...</i>	<i>(please justify the costs)</i>		
2.	...			
...				

<sup>11</sup> Copyright agreements may be concluded for secondary project works and with persons who are not project implementers only.

## 5.4. JUSTIFICATION OF COSTS FOR GOODS

Item no	Goods (group of goods) and justification of the projected costs	Funds in the project implementation year, €		
		20...	...	in total
<i>Providing the justification of costs, please explain why the goods are necessary for the implementation of the project, identify their price and the basis it was estimated on; goods of lower value than €300 should preferably be grouped e.g. office supplies (paper, printer fillers, information storage files, etc.)</i>				
1.	<i>(please specify goods (group of goods))</i>			
	<i>in the year 201...</i>	<i>(please justify the costs)</i>		
	<i>in the year ...</i>	<i>(please justify the costs)</i>		
2.	...			
...				

## 5.5. JUSTIFICATION OF COSTS FOR SECONDMENTS

*Costs for secondments are calculated in accordance with the Report of the Analysis of Fixed Costs of Research Related Secondment approved by the Chairman of the Council Resolution of October 6, 2014 V-191 (amended by Order No. V-241 of the Chairman of the Council dated 13 May 2019) 'On the Report*

of the Analysis of Fixed Costs of Research Related Secondment' having identified the objective of the secondment and relating it with the research objectives and the anticipated results.

#### 5.6. JUSTIFICATION OF COSTS FOR THE ACQUISITION OF ASSETS<sup>12</sup>

Item no	Non-current assets and justification of the projected costs	Institution which will acquire the non-current assets	Funds in the project implementation year, €		
			20...	...	in total
<i>Providing the justification of costs, please explain why the intended to acquire non-current assets are necessary for the implementation of the project; if there are project partners, please indicate the institution which will acquire the non-current assets; also please indicate the number of devices or equipment intended to purchase, their preliminary price and the basis it was estimated on (the price may be justified by the proposal of the supplier added in the "Other Annexes" section)</i>					
1.	<i>(please specify the non-current asset)</i>	<i>(please select)</i>			
	in the year 20...				<i>(please justify the costs)</i>
	in the year ...				<i>(please justify the costs)</i>
2.	...				
...					

<sup>12</sup> Non-current assets may be acquired by Lithuanian state institutions only.

#### 5.7. JUSTIFICATION OF INDIRECT COSTS FOR THE OPERATION OF EQUIPMENT

Item no	Equipment and justification of the projected costs	Institution in which the equipment is situated	Funds in the project implementation year, €		
			20...	...	in total
<i>Providing the justification of costs, please indicate how the equipment for the operation of which additional funds are requested is related to the implementation of project objectives; also please indicate the institution in which the equipment is situated</i>					
1.	<i>(please specify the equipment)</i>	<i>(please select)</i>			
	in the year 201...				<i>(please justify the costs)</i>
	in the year ...				<i>(please justify the costs)</i>
2.					
...					

#### 5.8. ESTIMATION OF INDIRECT COSTS

Funds in the project implementation year	in the year 20...	in the year ...	In total
Sum of funds in costs groups 1-4 in the project costs estimate, €			
Selected amount of indirect costs, in percentage (no more than 30%)			
Indirect costs, €			

### 6. ANNEXES

6.1. CVs of primary project implementers including the list of publications		
<i>The bibliographic descriptions of the publications should be provided in their original language</i>		
Item no	Name and surname of the primary project implementer	E-file
1.	<i>(indicated automatically after filling Section 2)</i>	<i>(please submit the CV and the list of publications as single e-file in PDF format for each indicated project implementer)</i>



2.		
...		

**6.2. Project partner(s) consent(s) to jointly implement the proposed project, if it was selected for funding**

*The consent must be composed on the official letterform of the partner institution and signed by the head of a project partner institution; if the project partner is from abroad, the consent may be signed by its branch manager*

Item no	Institution	E-file
1.	<i>(indicated automatically after filling Section 1)</i>	<i>(please attach e-file in PDF format)</i>
2.		
...		

**6.3. Other annexes**

Item no	Explanation	E-file
1.		<i>(please attach e-file in PDF format)</i>
2.		
...		

By submitting the proposal to the competition, I confirm

- that all information within the proposal is true,
- the primary project implementers have expressed their consent to implement the project, if it is funded,
- the primary project implementers are in compliance with the qualification requirements set for those job positions they are planned to be employed in for the implementation of the project.

Principal investigator

.....

(Name, surname)

\_\_\_\_\_