

Annex 3 to the Description of Project Financing Conditions No. 6 under Measure 09.3.3-LMT-K-712 “Development of Scientific Competences of Scientists, other Researchers and Students through Practical Research Activities” of priority axis 9 “Educating the Society and Strengthening the Potential of Human Resources” of the Operational Programme for the European Union Funds’ Investment in 2014–2020



## APPLICATION TO FINANCE A PROJECT CO-FUNDED FROM THE EUROPEAN UNION STRUCTURAL FUNDS

\_\_\_\_\_ (date of completion)

\_\_\_\_\_ (date of revision)

\_\_\_\_\_ (place of completion)

*(Forms of applications to finance projects co-funded from the structural funds of the European Union (hereinafter – EU) (hereinafter – the application form) are to be completed having logged in directly to the website on the exchange of data of projects co-funded from the European Union Structural Funds (hereinafter – DMS), or by downloading from the DMS a pre-completed Application form customised to a specific call for applications. The downloaded Application form is to be completed using version X or XI of Adobe Reader programme.*

*Applicants submitting Applications to receive a grant according to the global grant measure of the EU fund investment operational programme (hereinafter – Operational Programme) (hereinafter – Global Grant measure) shall complete an Application form in the manner set forth in the Description of Project Financing Conditions.*

*Where guidelines for completing applications indicate a maximum number of characters, or indicate that figures only can be entered, having entered more characters or letters, an error message shall be displayed, and saving the values shall not be allowed.*

### 1. DATA ON THE APPLICATION

<b>1.1. No. and name of the Operational Programme</b>	<b>09.3.3-LMT-K-712 “Development of Scientific Competences of Scientists, other Researchers and Students through Practical Research Activities”</b>
<b>1.2. No. of the call for applications or of the approved list</b>	<i>Please indicate (select) the number of the call for applications, e.g., 01. Max. 2 characters. Mandatory field.</i>

<b>1.3. Project title</b>	<p>Please indicate the title of the project for the implementation of which financing is requested. The project title should be short and clear, conveying the idea of the project. The title should not contain the name of the applicant. Longer project titles can also include an abbreviated project title (written in brackets following the title).</p> <p>To be completed in upper- and lower-case letters (e.g. “Social exclusion and social involvement in changing Lithuania).</p> <p>Max. 150 characters. Mandatory field.</p>
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## 2. DATA ON THE APPLICANT

<b>Details of the Applicant:</b>	
<b>2.1. Title / name, surname of the Applicant</b>	<p>Please indicate full name of the legal entity, branch or representative office of the legal entity (hereinafter – legal entity) (according to the data of the Register of Legal Entities). Use upper- and lower-case letters, as indicated in the Register of Legal Entities (e.g. Vytautas Magnus University).</p> <p>Max. 140 characters. Mandatory field.</p>
<b>2.2. Applicant’s code</b>	<p>Please indicate the code of the legal entity according to the Register of Legal Entities. A 7-9 digit-code shall be used for Lithuanian legal entities. A 5-15-digit code shall be indicated for foreign legal entities.</p> <p><input type="checkbox"/> The Applicant is a foreign registered legal entity. To be marked if the Applicant is a legal entity registered abroad. No such mark is required if the Applicant is a Lithuania-registered legal entity.</p> <p><input type="checkbox"/> The Applicant is a natural person.</p>
<b>Address:</b>	
<b>2.3. Street</b>	<p>Please indicate the street name of the Applicant’s correspondence address. Max. 100 characters. Mandatory field.</p>
<b>2.4. House No.</b>	<p>Please indicate the house and the apartment (if any) of the Applicant’s correspondence address. Max. 10 characters. Mandatory field.</p>
<b>2.5. Postal code</b>	<p>Please indicate the post code of the Applicant’s correspondence address (e.g. 02134). Max. 10 characters. Mandatory field.</p>

<b>2.6. City / region</b>	<i>Please indicate the name of the city or the region of the Applicant's correspondence address. Maximum 100 characters. Mandatory field.</i>
<b>2.7. Country</b>	<i>If the Applicant is a legal entity registered abroad, please indicate the name of the country of registration of the Applicant. Max. 100 characters. Mandatory if sub-clause 2.2. of the Application form indicates that the Applicant is a legal entity registered abroad.</i>
<b>2.8. Telephone No.</b>	<i>Please indicate the telephone No. of the Applicant. Telephone No. shall be indicated in the following format: (+370 5) 216 2222, (+370 6) 111 0977. Max. 20 characters. Mandatory field.</i>
<b>2.9. E-mail</b>	<i>Please indicate the electronic mail of the legal entity submitting the Application (e.g. <a href="mailto:info@adm.vdu.lt">info@adm.vdu.lt</a>). Max. 50 characters. Mandatory field.</i>
<b>Applicant's authorized person:</b>	
<b>2.10. Name, surname</b>	<i>Please indicate the name and the surname of the head of the entity submitting the application, or of the person authorised on behalf of the Applicant. Max. 70 characters. Mandatory field.</i>
<b>2.11. Position</b>	<i>Please indicate the position of the head of the entity submitting the application, or of the person authorised on behalf of the Applicant (e.g. Rector of X- University). Max. 150 characters. Mandatory field.</i>
<b>The person responsible for the application:</b>	
<b>2.12. Name, surname</b>	<i>Name and surname of the person responsible for the application. The person responsible for the application may be the head of the entity, if he/ she is directly related to the preparation of the project and will be able to answer questions related to the preparation of the project and its submission for evaluation. Max. 70 characters. Mandatory field.</i>
<b>2.13. Position</b>	<i>Please indicate the position of the person responsible for the application. Max. 150 characters. Mandatory field.</i>
<b>2.14. Telephone No.</b>	<i>Please indicate the telephone No. of the person responsible for the application. Telephone No. shall be indicated in the following format: (+370 5) 216 2222, (+370 6) 111 0977. Max. 20 characters. Mandatory field.</i>

<b>2.15. E-mail</b>	<i>Please indicate one electronic mail address of the person responsible for the application. Max. 50 characters. Mandatory field.</i>
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### 3. INFORMATION ABOUT A PARTNER (-S) (NOT APPLICABLE)

## 4. PROJECT ACTIVITY TERRITORY

### 4.1. Region or municipality allocated the major share of project's funds

Region	Municipality	Group (-s) of elderships
<p><i>Please indicate the region, which has been allocated the major share of the project's funds.</i></p> <p><i>Having clicked on the region entry field, a pointer will appear on the right side. Click on the pointer for a drop-down list to appear. Select the name of the region from the list. If identifying the region, which was allocated the largest share of funds, is difficult, it may be indicated according to the Applicant's business address.</i> <i>Mandatory field.</i></p>	<p><i>Please indicate the name of the municipality where carrying out the principal activities of the project (professional development of researchers in the performance of high-level R&amp;D projects) is planned. Please indicate one municipality only.</i></p> <p><i>If a project is implemented in several municipalities, please indicate the project municipality, which is allocated the largest share of funds and activities. The largest share shall be computed according to the amount of the allocated funds. If identifying the municipality, which was allocated the largest share of funds, is difficult, it may be indicated according to the Applicant's business address.</i></p> <p><i>E.g. a research is conducted at an institution in municipality X, but the presentations drawn up on the basis of the research will also be delivered in municipalities Y and Z. The municipality X shall be the principal municipality where the project is implemented.</i></p> <p><i>Having clicked on the region entry field, a pointer will appear on the right side. Click on the pointer for a drop-down list to appear. Please select the name of the municipality from the list.</i></p> <p><i>If having selected or changed the region, a municipality falling within the region is not indicated, an error message will appear.</i> <i>Mandatory field.</i></p>	<p><i>If one of the following municipalities is selected in the 'Municipality' section: Jonava region, Kaunas region, Marijampolė region, Mažeikiai region, Plungė region, Šilutė region, Tauragė region, Telšiai region, Utena region or Vilnius region municipality, then the Applicant shall enter in the 'Eldership' section the group of the eldership(s) where the principal activities of the project will be carried out, and if the eldership(s) in question is (are) not available in the selection list, the 'Other eldership' value from the list shall be chosen.</i></p> <p><i>Mandatory, if one of the municipalities specified has been selected.</i></p>

### 4.2. (An)other municipality (-ies) allocated a part of the project's funds (this sub-clause is not to be marked, if the project is implemented in one municipality only)

<b>All municipalities</b>	<i>This item is to be marked if the major share of the project's funds is allocated to all municipalities of the Republic of Lithuania, or if products created in the implementation of the project are not intended for a specific target group, and all residents of the Republic of Lithuania will be able to benefit from them (e.g. a monograph published on the basis of research results will be available in libraries of the country). If 'All municipalities' has been marked in the field "Indicated municipalities", no specific municipality needs to be marked.</i>
<b>Indicated municipalities:</b>	<p><i>Please mark the selected municipalities (selected from the list) in this field. More than one municipality can be selected:</i></p> <ul style="list-style-type: none"> <li>Akmenė region</li> <li>Alytus city</li> <li>Alytus region</li> <li>Anykščiai region</li> <li>Birštonas</li> <li>Biržai region</li> <li>Druskininkai</li> <li>Elektrėnai</li> <li>Ignalina region</li> <li>Jonava region</li> <li>Joniškis region</li> <li>Jurbarkas region</li> <li>Kaišiadorys region</li> <li>Kalvarijos</li> <li>Kaunas city</li> <li>Kaunas district</li> <li>Kazlų Rūda</li> <li>Kėdainiai region</li> <li>Kelmė region</li> <li>Klaipėda city</li> <li>Klaipėda region</li> <li>Krėtinga region</li> <li>Kupiškis region</li> <li>Lazdijai region</li> <li>Marijampolė</li> <li>Mažeikiai region</li> <li>Molėtai region</li> <li>Neringa city</li> </ul>

	Pagėgiai Pakruojis region Palanga city Panevėžys city Panevėžys region Pasvalys region Plungė region Prienai region Radviliškis region Raseiniai region Rietavas Rokiškis region Skuodas region Šakiai region Šalčininkai region Šiauliai city Šiauliai region Šilalė region Šilutė region Širvintos region Švenčionys region Tauragė region Telšiai region Trakai region Ukmergė region Utena region Varėna region Vilkaviškis region Vilnius city Vilnius region Visaginas city Zarasai region.
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## 5. PROJECT DESCRIPTION

<b>4.3. Project implementation location</b>	<p><i>Sub-clause 4.3 is not to be marked, if the project is implemented in the Republic of Lithuania only.</i></p> <p>1. <input type="checkbox"/> The project or its part is implemented in another EU Member State (other than the Republic of Lithuania). <i>This clause shall be marked, if the implementation of the project activity (-ies) or a part thereof is planned in another EU Member State rather than in the Republic of Lithuania.</i></p> <p>2. <input type="checkbox"/> The project or its part is implemented outside the EU territory. <i>This clause shall be marked, if the implementation of the project activity (-ies) or a part thereof is planned in another country (not a EU Member State) rather than in the Republic of Lithuania).</i></p>
<b>5.1. Project need. Description of the selected decision and of the anticipated result</b>	
<p><b>5.1.1.</b> <i>Please describe the area and direction (-s) of research (Note: one research area only shall be specified, indicating no more than two directions of the selected area, marking in the brackets which one of them is the main one. The research directions have been established by Order No. V-93 of the Minister of Education and Science of the Republic of Lithuania of 6 February 2019).</i></p>	
<p>Area ...</p>	<p>Direction ...</p> <p>Direction ...</p>
<p><b>5.1.2.</b> <i>Please specify the keywords describing the research project activities.</i></p>	
<p><b>5.1.3.</b> <i>Please describe the need for the research project. The need for the project shall be substantiated by answering the questions: why is it worth investing EU Structural Funds in the project; What are the problems related to professional development of scientists and researchers planned to be solved? This section should reflect the incentive effect of financing from EU Structural Funds, i.e. what are the results that could not be achieved without EU Structural Funds.</i></p>	
<p><b>5.1.4.</b> <i>Please describe the idea of the research project, its novelty, specifying the project objectives and tasks, their originality and relevance; review the state of research of similar nature in Lithuania and abroad; explain how the works provided for in this project differ from the works that have already been completed or are being carried out, also noting if the research provided for in this project does not duplicate an earlier or current research (including the submitted applications); please indicate in the potential project contribution to the development of the research direction, its contribution to resolution of the key relevant scientific tasks and research being carried out by the host institution, also the anticipated practical value of the planned research.</i></p>	
<p><b>5.1.5.</b> <i>Please describe the content of the research project and a phased work plan in each project implementation year; please list the research methods, materials, technologies, the available equipment and/or data resources necessary for the research. Please describe the expected risk - alternative ways of solving project tasks - and present its management plan. Please substantiate the composition of the research group of the project describing the scientific competence of the other key members of the research group and their capacity to implement the research project; itemizing the planned works in the Project for each member of the research group. Please describe the appropriateness of the research methods, tools, materials, technologies, etc. to be applied, and the necessity of the planned resources.</i></p>	
<p><b>5.1.6.</b> <i>Please describe the international scientific achievements of the research leader, his/ her experience in carrying out and managing research, research projects completed or in progress in the course of the past five years, experience in training researchers and research fellows and the capacity to implement the offered project. Please justify the composition of the research group: provide a description of the research competence and the capacities of other principal members of the research group to implement the research project; please specify the tasks intended for each member of the research group.</i></p>	

**5.1.7.** Please describe the anticipated results of the research project and how they will be published; describe the impact of the project on further research development, the possibilities of using the results and the prospects of the continuity of the topic in the host institution; the benefits of the planned results and their impact on further research development; describe what other scientific and / or other produce is planned to be provided with interim and final research reports.

Max 15 000 characters in the project description.

Mandatory field.

## 5.2. Project summary (published)

Please provide a short and concise description of the essence of the project, i.e. the objective of the project and the project activities, which will be implemented and the results expected to be achieved by the activities. The information is published on the EU structural funds' website [www.esinvesticijos.lt](http://www.esinvesticijos.lt) (hereinafter – website [www.esinvesticijos.lt](http://www.esinvesticijos.lt)).

Max. 2 000 characters.

Mandatory field.

## 5.3. Capacity of the project promoter to implement the project and the description of project management.

### The rationale for the selection of partners

Please describe the responsibilities and the functions of members of the project management group and/or the staff administering the project.

Please describe in detail the administrative capacities of the Applicant and/or its partners (if any) necessary for the implementation of the project.

Please specify and substantiate the need for an advance payment, its amount and the period for its disbursement (applicable if an advance payment is allowed according to the provisions of the Description of Project Financing Conditions).

Max. 15 000 characters.

Mandatory field.

## 5.4. Project implementation risks and their management

When describing the risks that may have a direct impact on the implementation of the project, please select a risk relevant to the project from the drop-down list in the Table below. Please specify in the fields of the Table the potential negative impact upon the implementation and the pursued results of the project. More than one risk can be selected. The presented list of risks is preliminary and is intended to help the Applicant to identify the risks, therefore it is not considered exhaustive.

If the drop-down list does not include a risk relevant to the Applicant, the Applicant may select from the list 'Other risk' and describe the risk in detail in other fields of the Table.

- **Designing (planning) quality risk** (lack of administrative capacity and competence of the project management team, delays in project activities due to holding public procurement procedures and/or excessively lengthy construction permit issue procedures, the necessity to suspend, change or procure additional works, attraction of additional financing sources to finance the increased value of construction works, a risk of an inaccurate plan of research, development and innovation (RDI) activities, patenting risk, a failure to achieve the indicators due to inaccurate planning, etc.);



- **Risk of the quality of the acquired (performed) contract works** (inadequate skills and lack of competence of appointed specialists, a failure to appoint responsible persons, lack of competence of contractors, and/or inadequate quality of contract works; possible violations of legal acts of the Republic of Lithuania due to inadequate quality of the contract works carried out, lengthy procedures of completion of contract works, defects of contract works, environmental risks, inadequate quality of RDI activities, etc.)
- **Risk of quality of acquired (provided) services** (the risk of inadequate quality of acquired services, the risk of inadequate quality of project performance activities, risk of inadequate quality of acquired RDI services, lack of experience and/ or competence of the existing or newly hired RDI or other staff, etc.).
- **Risk of quality of acquired equipment, manufactured devices, developed products or other assets** (defects of equipment, devices or other assets, non-suitability for use in a product development process, insufficient or insufficiently used capacities of equipment, devices or other assets, etc.).
- **Risk of insufficient financing** (financial risk, political risk, risk of unlawful state aid, inaccurate estimation of project implementation costs, false estimation of the duration of project activities, inadequacy of financial flows, etc.).
- **Risk of suitability of the products (services, goods) supplied to the market** (technological risk, technological compatibility risk, legal risk, social risk, risk of default on contractual obligations by suppliers (providers), risk of product non-compliance with contract conditions and applicable requirements, risk of increase in operating costs, risk of increased market prices, risk of additional costs, commercial inapplicability of RDI activity results, etc.).
- **Risk of demand for the product (goods, services) supplied to the market** (macroeconomic risks, microeconomic risks, a failure to achieve indicators due to insufficient demand, etc.).
- **Risk of residual value of assets at the end of the reporting period of the project** (risk of an unplanned change in the value of assets, risk of a change in the amount of the planned reinvestment, etc.).
- **Other risks.**

Seq. No.	Risk title	Risk specification	Risk management measures
1.	<i>Please select the relevant project risk from the drop-down list. Max. 100 characters. Mandatory field.</i>	<i>Please specify the risk by describing its origin and its potential impact on the project. Max. 1 000 characters. Mandatory field.</i>	<i>Please indicate the measures which the Applicant plans to take to manage the risk specified, and the resources necessary for their implementation. Max. 1 000 characters. Mandatory field.</i>
(...)	(...)	(...)	(...)

#### 5.5. Planned use of the project results after the completion of the project

*Non-applicable.*

## 6. LOGICAL PROJECT RATIONALE

### Project objective:

*(Please provide a concise objective of the project clearly defining the key idea of the project, i.e. what is being pursued by implementing the project. The objective of the project is to ensure resolution of a relevant problem. A project may not have more than one objective. The objective of the project must correspond to the objectives of the measures under the Operational Programme as indicated in the Description of Project Financing Conditions, or contribute to the implementation of such objectives. Max. 300 characters. Mandatory field.)*

Task No.	Task	Activity No.	Activity	Measure No.	Physical indicator No.	Physical indicator name	Unit of measure of the physical indicator	Target physical indicator	Budget expense category	Description
<p><i>Please indicate a task number in sequence: 1, 2, 3. A project may not have more than five tasks.</i></p> <p><i>Max. 1 character.</i></p> <p><i>Mandatory field.</i></p>	<p><i>The project objective shall be specified by describing its tasks.</i></p> <p><i>The task shall answer the question on what needs to be done to achieve the objective. The objective may be broken down into one or several tasks. The tasks shall contribute to the</i></p>	<p><i>Please indicate a project activity number in sequence : 1.1, 1.2, 1.3, etc.</i></p> <p><i>Max. 4 characters.</i></p> <p><i>Mandatory field.</i></p>	<p><i>Please indicate the project activities implementing a specific project task. A project activity shall have a specific implementation period and costs (budget).</i></p> <p><i>Please indicate each activity in a separate row.</i></p> <p><i>The recommendation is to combine</i></p>	<p><i>Please complete this section in case of the implementation of a joint measure when project activities are financed from several measures under the Operational Programme). This section shall be left blank in case of projects the activities of which are financed under a single measure</i></p>	<p><i>A physical activity implementation indicator (hereinafter – physical indicator) is a specific target product (e.g. scientific articles) or an action (e.g. training). Please indicate the physical indicator No. in sequence, adding a task and activity number, e.g.</i></p>	<p><i>Please indicate the title of the physical indicator. Physical indicators indicate what will be achieved having implemented a specific project activity. Physical indicators of project activities may not coincide with the project monitoring indicators.</i></p>	<p><i>Please indicate a unit of measure of the physical indicator (when using generally accepted units of measure, they can be abbreviated, e.g. pc.).</i></p> <p><i>Max. 20 characters.</i></p> <p><i>Mandatory field.</i></p>	<p><i>Please indicate the pursued target value of the physical indicator.</i></p> <p><i>Max 9 figures before a comma, and 2 decimals.</i></p> <p><i>Mandatory field.</i></p>	<p><i>Please select one budget expense category for the physical indicator from the drop-down list (according to the expense categories indicated in clause 7 'Project budget' of the application form).</i></p> <p><i>Mandatory field.</i></p>	<p><i>Please provide the description of the project activity and the substantiation of its necessity.</i></p> <p><i>(Max. 2.000 characters).</i></p> <p><i>Please provide a description and the substantiation of each physical indicator.</i></p> <p><i>Max. 10 000 characters.</i></p> <p><i>Mandatory field.</i></p>

Task No.	Task	Activity No.	Activity	Measure No.	Physical indicator No.	Physical indicator name	Unit of measure of the physical indicator	Target physical indicator	Budget expense category	Description
	<p><i>implementation of at least one area of activities or an activity under a supported measure indicated in the Description of Project Financing Conditions.</i></p> <p><i>Please specify each task in a separate line.</i></p> <p><i>Max. 450 characters.</i></p> <p><i>Mandatory field.</i></p>		<p><i>smaller-scale activities into groups by their nature (e.g. general training, special training, etc.), or by target groups. etc.</i></p> <p><i>Max. 400 characters.</i></p> <p><i>Mandatory field.</i></p>		<p><i>1.1.1, 1.1.2, 1.1.3, etc.</i></p> <p><i>At least one physical indicator shall be indicated for each Project activity.</i></p> <p><i>Purchase of land shall be indicated as a separate physical indicator.</i></p> <p><i>Max. 6 characters.</i></p> <p><i>Mandatory field.</i></p> <p><i>Maximum 200 characters.</i></p>	<p><i>Several physical indicators may be indicated for a single activity, and new lines may be added, if necessary.</i></p> <p><i>If one activity is financed according to several categories of budget expenses, a separate physical indicator shall be specified for each such category.</i></p>				

Task No.	Task	Activity No.	Activity	Measure No.	Physical indicator No.	Physical indicator name	Unit of measure of the physical indicator	Target physical indicator	Budget expense category	Description
						<i>Mandatory field.</i>				
1.	(...)	(...)	(...)	Non-applicable	(...)	(...)	(...)	(...)	(...)	(...)

### 6.1. Summary of the logical project rationale:

*(When completing the Application form, the project rationale table without the description section shall be visible and printed.)*

## 7. PROJECT BUDGET

*(Expense categories 1–3 shall be completed only for the projects financed from the European Regional Development Fund and the Cohesion Fund, also in the cases when cross-financing is requested for the projects financed from the European Social Fund. Expense categories 4–7 apply to all projects. A project budget can indicate only eligible expenses on the basis of the costs eligible to be financed from the EU structural funds specified in descriptions of project financing conditions. Project budget items by each expense category shall be filled in having regard to the Recommendations for the Compliance of Project Expenses with the requirements of the European Union Structural Funds published online at [www.esinvesticijos.lt](http://www.esinvesticijos.lt). The total sum of the project budget expense categories shall be calculated by automatically adding the values entered in the Section 'Total eligible expenses')*

(in EUR)

Physical indicator No.	Physical indicator name	Unit of measure of the physical indicator	Total physical indicator units	Total eligible expenses	Implemented outside the programme territory	Justification of expenses
<i>The expense category No. indicated below shall not be changed. Numbers of physical</i>	<i>The names of expense categories indicated below shall not be changed. The lines shall be completed by automatically transferring data from Section 7 'Name of the physical indicator' of clause 6</i>	<i>Values shall automatically be transferred from Section 8 'Unit of measure of the physical indicator' of clause 6 'Logical project</i>	<i>Target physical indicator values shall automatically be transferred from Section 9 'Name of the target physical indicator' of</i>	<i>Please enter at each indicator the required eligible amount to achieve the indicator. Maximum number of symbols – 9</i>	<i>This field shall be marked if a physical indicator is pursued by implementing project activities outside the EU or implementing European Regional Development Fund or Cohesion Fund project</i>	<i>Please provide a justification of expenses at each physical indicator (or the specifying lines), the method used to compute them, the documents supporting the calculation of the estimated costs, and other important information. Maximum 2 000 characters. Mandatory field.</i>

<b>Physical indicator No.</b>	<b>Physical indicator name</b>	<b>Unit of measure of the physical indicator</b>	<b>Total physical indicator units</b>	<b>Total eligible expenses</b>	<b>Implemented outside the programme territory</b>	<b>Justification of expenses</b>
<i>indicators shall automatically be transferred from Section 6 of clause 6 'Logical project rationale' of the application. Max. 9 characters. Mandatory field.</i>	<i>'Logical project rationale' of the Application. If necessary, the physical indicators may be specified by providing the name of a second-level physical indicator and adding additional lines (e.g. by entering No. 1.1.1.1 in the first section). The number of specifying lines to be created is not limited. Max. 200 characters. Mandatory field.</i>	<i>rationale' of the Application. Max. 20 characters. Mandatory field.</i>	<i>clause 6 'Logical project rationale' of the application. Maximum 9 figures before a comma, and two decimals. Mandatory field.</i>	<i>figures before a comma, and two decimals. Mandatory field.</i>	<i>activities in another (other than Lithuania) EU Member State, and section "Justification of expenses" indicates the country where the activity shall be carried out (not applicable in case of representation activity according to the Description of Project Financing Conditions). Max. 1 character.</i>	
<b>1.</b>	<b>Land</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>
	<i>Purchase of land shall be indicated as a separate physical indicator.</i>					
<b>2.</b>	<b>Immovable property</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>
<b>3.</b>	<b>Construction, reconstruction, repair and other works</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>	<b>Not applicable</b>

Physical indicator No.	Physical indicator name	Unit of measure of the physical indicator	Total physical indicator units	Total eligible expenses	Implemented outside the programme territory	Justification of expenses
4.	Equipment, fixtures and other assets	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
5.	Project implementation					
6.	Information about the project	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7.	Indirect expenses and other expenses according to the fixed project expense rate					<i>Expense category 7 of the budget shall not be broken down into individual lines. Please enter the necessary sum of eligible expenses computed according to the conditions set forth in the Description of Project Financing Conditions in Section 5.</i>
<b>Total</b>						

### 7.1. Project budget summary:

*(When completing the Application form, the project budget without the justification of expenses shall be visible and printed.)*

## 8. PROJECT ACTIVITY IMPLEMENTATION SCHEDULE

<b>8.1. Project implementation duration (in months)</b>	<i>Please enter the planned project implementation duration at an accuracy of a month from the contract signature date to the implementation of project activities, i.e. the number of months to complete all activities under the project after the signing of the contract. Please enter a figure only. Max. 110 characters. Having entered the figure and clicked on any other field will show the entered number of months. Mandatory field.</i>
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Activity No.	Activity name	Started before the conclusion of the contract	Contract month when the performance of the activity is started	Contract month when the performance of the activity is ended	Justification of the activity period
<i>Project activity numbers shall automatically be transferred from field 3 of clause 6 of the Application 'Logical project rationale'</i>	<i>Name of the project activity shall automatically be entered from field 4 of clause 6 'Logical project rationale'.</i>	<i>Non-applicable</i>	<i>Please indicate the sequence number of the month when the project activity was started counting from the planned date of signing of a project contract. The first project implementation month does not have to be January. Please enter a number from 1 to 110. Mandatory field.</i>	<i>Please indicate the sequence number of the month when the project activity was completed counting from the planned date of signing of a Project contract. Please enter a number from 1 to 110. Mandatory field.</i>	<i>Please indicate the sequence that the stages of activity will be (or already are being) implemented. Max. 1 000 characters. Mandatory field.</i>
(...)	(...)	(...)	(...)	(...)	(...)

## 9. INFORMATION ABOUT THE PROCUREMENT PROCEDURES IN PROGRESS OR COMPLETED BEFORE THE SUBMISSION OF THE APPLICATION (NON-APPLICABLE)

## 10. INFORMATION ON PROJECT REVENUE

*(Please select one of sub-clauses 10.1–10.4. In case of the implementation of a joint measure project, revenue from all project activities shall be assessed cumulatively.)*

<b>10.1. <input type="checkbox"/> No revenue will be generated in the implementation of the project</b>	<i>Please mark the box when no revenue is planned from implementing the project. Max. 1 character.</i>
<b>10.2. <input type="checkbox"/> The project implementation will generate revenue and it can be estimated in advance</b>	<i>Please mark the box if the project implementation will generate revenue, and it has been calculated in advance. Please indicate the amount of cash planned to be generated in the course of the implementation of the project and/or in the post-financial period in line 3.1 "Of which calculated planned net revenue" in the</i>

	<i>Table ‘Sources of financing of eligible expenses of the project’ of clause 11 of the Application form. Max. 1 character.</i>
<b>10.3. <input type="checkbox"/> The project implementation will generate revenue, but it cannot be estimated in advance</b>	<i>Please mark the box if the project implementation will generate revenue, however, estimating the demand for the products or services created in the course of the project is impossible. Max. 1 character.</i>
<b>10.4. <input type="checkbox"/> Non-applicable</b>	<i>Please mark the box if the amount of eligible expenses is below EUR 100 000.</i>

## 11. SOURCES OF FINANCING THE ELIGIBLE PROJECT EXPENSES

(in EUR)

<b>Name of the source of financing</b>	<b>Sum</b>
<b>1. Requested financing</b>	<i>Please indicate the requested project financing amount. Please enter a figure only. Having entered letters, an error message will be displayed. Mandatory field. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>
<b>2. Own funds of the Applicant and the partner(s)</b>	<i>(2.1+2.2) Please indicate the sum of own funds (contribution), i.e. the amount of funds secured by the Applicant. Computed by automatically summing up the amounts of sub-clauses 2.1 and 2.2.</i>
<b>2.1. National public funds</b>	<i>(2.1.1+2.1.2+2.1.3) Please indicate the amount of funds, which the Applicant will secure from the budget of the Republic of Lithuania, municipal budgets and other public sources of financing. Computed by automatically summing up the amounts of sub-clauses 2.1.1 - 2.1.3.</i>
2.1.1. Funds of the state budget of the Republic of Lithuania	<i>Please indicate the amount, which the Applicant will secure, the source whereof is the state budget of the Republic of Lithuania. Please enter a number only. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>
2.1.2. Municipal budget funds	<i>Please indicate the amount, which the Applicant will secure, the source whereof is funds of municipal budgets. Please enter a number only. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>
2.1.3. Other public financing sources	<i>Please indicate the amount that the Applicant will secure, the source whereof is other public financing sources (e.g. the Employment Fund, funds of state-owned enterprises, funds of other legal entities that are the contracting authorities referred to in clauses 1–3 of Article 4(1) of the Law on Public Procurement of the Republic of Lithuania. Please enter a number only. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>
<b>2.2. Private funds</b>	<i>(2.2.1+2.2.2) Automatically computed sum of the amounts of sub-clauses 2.2.1 and 2.2.2, which the Applicant will secure from own funds or other sources.</i>
2.2.1. Own funds of the Applicant and the partner(s)	<i>Please indicate the amount to be secured by the Applicant and the partner(s), which is not public funds. Please enter a number only. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>



2.2.2. Other public financing sources	<i>Please indicate the amount to be secured by the Applicant and to be obtained from other financing sources, e.g., a bank loan. Please enter a number only. Maximum number of symbols – 9 figures before a comma, and two decimals.</i>
<b>3. Total</b>	<i>(1+2) Please indicate the total amount of eligible project expenses (automatically computed total of the sum of funds indicated in clauses 1 and 2 of the Table). This amount shall correspond to the amount of eligible expenses indicated in the Table in clause 7 “Project budget” of the Application. If the amounts do not correspond, the financial source line “Total” shall be marked in red, and an error message shall be displayed.</i>
3.1. of which the estimated net income	<i>Please indicate the amount of net income planned, reducing the amount of eligible expenses declared to the European Commission by this amount. This amount shall be equal to the sum of eligible expenses, which will be covered from the estimated net income to be generated from project activities, therefore the amount cannot be financed from EU structural funds, but shall be financed from own funds (contribution) of the Applicant and/or the partner(s). Depending on the source of funds to be used by the Applicant and/or the partner(s), please complete a respective field of Item 2 of this Table ‘Own funds of the Applicant and the Partner(s)’. Please enter a number only, which shall be no larger than the number indicated in Item 2 of this Table. Maximum number of symbols – 9 figures before a comma, and two decimals. Mandatory field if Item 10.2 of the Application has been marked.</i>

## 12. SPECIFICATION OF EXPENSES NOT MEETING THE ELIGIBILITY REQUIREMENTS (NON-APPLICABLE)

## 13. MONITORING INDICATORS

*(The project must seek to achieve monitoring indicators specified in sub-clauses 13.1.1 and 13.1.2 of the measure of the Operational Programme according to which the project is being implemented)*

<b>Name of the monitoring indicator</b>	<b>Unit of measure</b>	<b>Target value</b>	<b>Substantiation of the target value</b>
<b>13.1. Product monitoring indicators</b>			
13.1.1. Implemented R&D projects (indicator code P.S.396)	number	<i>Please indicate a target product monitoring value intended to be attained before the end of the implementation of project activities. Please enter a number only.</i>	<i>Please specify the principles for the calculation of the target value, which could be used as a basis to make sure that the target value is realistic and will be achieved before the completion of project activities. Indicating a link to the logical project rationale (activities, physical indicators, budget or rates) or another information indicated in the Application, which would substantiate the reasonability of the target value in the implementation of the project, is necessary.</i>
13.1.2. Researchers, who took part in ESF activities designated for learning according to non-formal education programmes (indicator code P.S.395)	number		
13.1.3. Researchers having gone abroad through the use of ESF investment to improve their professional knowledge (indicator code P.S.393)	number		
13.1.4. Researchers from abroad brought to research and	number		

study institutions through the use of ESF investment (indicator code P.S. 392)			<i>Max. 2 000 characters. Mandatory field.</i>
<b>13.2. Result monitoring indicators (NON-APPLICABLE)</b>			

#### 14. PROJECT COMPLIANCE WITH HORIZONTAL PRINCIPLES

<p><b>14.1. <input type="checkbox"/> Compliance with horizontal principles will be ensured at the time of the implementation of the project</b></p> <p><i>Horizontal principles include sustainable development, gender equality, non-discrimination based on gender, race, nationality, language, origin, social standing, beliefs and views, age, disability, sexual orientation, ethnicity or religion (hereinafter – non-discrimination). To be marked if the project does not violate the horizontal principles.</i></p> <p><i>Max. 1 character. Mandatory field.</i></p>
<b>14.2. Will the implementation of the project actively contribute to the implementation of horizontal principles? (NON-APPLICABLE)</b>

#### 15. INFORMING ABOUT THE PROJECT

*(The Applicant shall select to implement information measures as set forth in the Rules on the Administration and Financing of Projects, and the Description of Project Financing Conditions. Sub-clauses 15.3 and 15.4 do not apply to Global Grant measures)*

<b>Information measure (-s)</b>	<b>Applicable</b>	<b>Description</b>
<b>15.1. To publish on the internet website information about the project being implemented, to describe its objectives, results, and to inform about its financing from a respective EU structural fund(s).</b>	<input type="checkbox"/>	<i>Please mark “Applicable”, if the project promoter has a website. Having marked “Applicable”, please indicate the website address, and, if relevant, a short description of the information measure. Max. 300 characters. Mandatory if marked “Applicable”.</i>
<b>15.2. At the beginning of the implementation of the project, to post at least one poster (size A3 at the least) in a visible place (for example, at the entrance to the building) presenting information about the project under implementation and its financing from a respective EU structural fund(s).</b>	<input type="checkbox"/>	<i>Please mark “Applicable”. Please provide a short description of the information measure. Max. 300 characters. Mandatory field.</i>
<b>15.3. At the beginning of the implementation of the project, to place a temporary information table or a temporary information billboard in a visible place.</b>	<input type="checkbox"/>	<i>Non-applicable</i>

<b>15.4. To install a permanent information table or a permanent information billboard in a visible place before the day of submission of the final payment request.</b>	<input type="checkbox"/>	<i>Non-applicable</i>
<b>15.5. To inform persons implementing the project, project target groups and persons benefiting from project results about project financing from a certain EU structural fund(s), and/or the state budget of the Republic of Lithuania; this information shall be presented in certificates confirming the participation or other documents.</b>	<input type="checkbox"/>	<i>Please mark "Applicable". Please provide a short description of the information measure. Max. 300 characters. Mandatory field.</i>
<b>15.6. (If necessary, please indicate other additional activities for informing about the project specified in the Description of project Financing Conditions chosen for implementation by the project promoter. Additional lines may be added, if more than one activity of informing about the project is planned. Max. 300 characters)</b>	<input type="checkbox"/>	<i>Non-applicable.</i>

<b>16. PLANNED START OF IMPLEMENTATION OF PROJECT ACTIVITIES</b>	<i>Please indicate the start of the implementation of project activities, which shall coincide with the start date of the project activities that are launched first, e.g. 15-06-2017. Max. 10 characters. Mandatory field.</i>
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<b>17. PLANNED END OF IMPLEMENTATION OF PROJECT ACTIVITIES</b>	<i>Please indicate the end of the implementation of project activities, which shall coincide with the start date of the project activities that are launched last, e.g. 14-06-2021. Max. 10 characters. Mandatory field.</i>
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#### **18. INFORMATION ABOUT THE APPLICANT'S ACCOUNT OPENED WITH A CREDIT INSTITUTION (NON-APPLICABLE)**

#### **19. OTHER ISSUES (NON-APPLICABLE)**

#### **20. LIST OF ANNEXES TO THE APPLICATION**

*(The Applicant shall enter in the Table the Annexes, which it must submit according to the Description of Project Financing Conditions. Please mark 'Submitted' in Section 3 next to the name of each Annex indicated in the Table, if such Annex must be submitted according to the requirements of the Description of Project Financing Conditions, and the Applicant actually submits this Annex. Other Annexes shall be entered at the end of the Table, if the Description of Project Financing Conditions in fact requires such Annexes to be provided. All forms of Annexes to the Application are published on the website [www.esinvesticijos.lt](http://www.esinvesticijos.lt))*

<b>Seq. No.</b>	<b>Title of the Annex</b>	<b>Marked if submitted</b>	<b>Number of pages</b>
1.	<b>Partner's declaration</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
2.	<b>Information on the revenue generated by the projects co-funded from the European Union structural funds</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
3.	<b>Information on state aid granted to projects co-funded from the EU structural funds (except the "de minimis" aid)</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
4.	<b>Information on the environmental requirements which the project is subject to</b>	<i>Non-applicable</i>	
5.	<b>Questionnaire regarding the eligibility of the purchase and/or import value added tax for financing from the structural funds of the European Union and/or the state budget of the Republic of Lithuania</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
6.	<b>Project budget allocation by applicants and partners</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
7.	<b>Investment project</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
8.	<b>Annexes to a large-scale project application:</b>	<i>Non-applicable</i>	<i>Non-applicable</i>
9.	<b>A letter signed by the Head of the Applicant's institution, or a person authorised thereby regarding the capacities of the Applicant (project promoter) to implement the project, and a project performance guarantee (in the Lithuanian language);</b>		
10.	<b>Copies of documents certifying the granting of a maternity, paternity or child care leave to the research leader</b>		
11.	<b>Documents proving that a state research institute takes part in preparing researchers together with a university (-ies) (e.g. a document proving that a doctoral thesis supervisor is an employee of a state research institute; a document proving that a state research institute carries out scientific research necessary for writing a doctoral dissertation; a list of doctoral theses prepared at a state research institute in the last 5 years) (<i>applicable for proving that a state research institute is involved in the training of researchers</i>)</b>		

12.	<b>Copies of all authorizations to sign the respective documents (if they are signed by someone other than the head of the institution)</b>		
13.	<b>Statement (-s) from the previous place (-s) of employment signed by the Head (-s) Manager (-s) stating the income from research activities related to employment received by the Head of Research in the past 12 months prior to 20th of August, 2019 (wage; employer taxes; bonuses and premiums; monthly premiums; sickness benefit payed by employer; payment for annual leave; pay for overtime, work on weekends and holidays, night work);</b>		
14.	<b>Other annexes</b>		

## 21. APPLICANT'S DECLARATION\*

*\*Applicant's declaration should be completed only in Lithuanian.*

\_\_\_\_\_ (job position of the Applicant/ head of the Applicant or his authorized person)

\_\_\_\_\_ (signature)

\_\_\_\_\_ (name and surname)