



## RESEARCH COUNCIL OF LITHUANIA

### RESOLUTION

#### REGARDING THE APPROVAL OF THE DESCRIPTION OF THE PROCEDURE FOR THE PREPARATION AND IMPLEMENTATION OF NATIONAL RESEARCH PROGRAMMES

16 April 2015, No. VIII-39  
Vilnius

Acting in accordance with Item 7 of the Regulations of the National Research Programmes approved by Resolution No. 731 of the Government of the Republic of Lithuania of 16 July 2008, the Research Council of Lithuania (hereinafter – the Council) has decided:

1. to approve the Description of the procedure for the preparation and implementation of National Research Programmes (attached);

2. to establish that:

2.1. for the purpose of the implementation of National Research programmes the requirements of the General Rules for the competitive funding of research and dissemination projects of the Research Council of Lithuania approved by Resolution No. VII-26 of the Council of 27 October 2014, shall apply to the extent the implementation of the programme is not regulated by the present Description;

2.2. the National Research Programmes which had been launched prior to the effective date of the present Description shall be implemented in accordance with the Description of the procedure for the preparation and implementation of National Research Programmes approved by Resolution No. VII-25 of the Council of 17 December 2012 until the full implementation of such national research programmes, the projects implemented under the programmes and the related contractual obligations.

Chairman of the Council

Dainius H. Pauža

APPROVED BY:

Letter No. SR-1307

of the Ministry of Education and Science of the Republic of Lithuania  
of 25 March 2015

## DESCRIPTION OF THE PROCEDURE FOR THE PREPARATION AND IMPLEMENTATION OF NATIONAL RESEARCH PROGRAMMES

### CHAPTER I GENERAL PROVISIONS

1. The Description of the procedure for the preparation and the implementation of National Research Programmes (hereinafter – the Description) establishes the procedure for the preparation, implementation and administration of National Research Programmes at the Research Council of Lithuania (hereinafter – the Council).

2. The Description was prepared on the basis of the Regulations of the National Research Programmes approved by Resolution No. 731 of the Government of the Republic of Lithuania of 16 July 2008 'Regarding the approval of the Regulations of National Research Programmes'.

3. The concepts used for the purpose of the present Description:

3.1. **research project** (hereinafter – the project) – a project intended for the execution of the programme implementation measures and selected by way of competition;

3.2. **the National Research Programme** (hereinafter – the Programme) – a competitive research programme approved by the Minister of Education and Science of the Republic of Lithuania which allows problems to be addressed which are relevant to the State and society and which increases the international competitiveness of Lithuanian science, with the purpose of accumulating Lithuanian scientific potential and the financial resources required to initiate research exercises in order to address the problems covered by the Programme and focus current research (including research based on international cooperation), accumulate the efforts of numerous institutions to obtain the new scientific knowledge required in order to address the problems concerned, implement the projects relevant for the development of the individual areas of the state and society, and ensure the adequate participation of Lithuanian science in the European Research Area.

3.3. **proposal for the implementation of the programme measures** (hereinafter – the proposal) – a document submitted to the Council by researcher groups in cooperation with Lithuanian research and studies institutions in response to a published competition. A proposal shall consist of a description of the researcher group, a description of the project, a letter of a respective research and studies institution on the undertaking to be responsible for the implementation of the project and the administration of the funds in case the funding is allocated to the project.

3.4. **institution funding the programme** (hereinafter – the funding institution) – a legal entity funding the implementation of the programme; if such an institution has been appointed, the additional actions related to the Programme are described in Chapter IV of the Description;

3.5. **institution supporting the programme** – a legal entity providing funding to part of the themes according to the Programme and for that purpose allocating no less than 20 % of the total funding allocated for the implementation of the Programme; if such an institution has been appointed, the additional actions related to the Programme are described in Chapter IV of the Description;

3.6. **programme project preparation group** (hereinafter – the preparation group) – a group set up by a Committee (-es) of the Council and responsible for the drawing up of the programme project, and consisting of the scientists having the expertise in the research areas provided for under the Programme and of the other researchers having the relevant expertise and engaged in research or innovation activities in the public or the private sector; such Groups may also engage representatives of Ministries concerned, and of other public authorities, institutions and organisations or entities;

3.7. **programme implementation group** – a group approved by the Council and consisting of scientists or of scientists and researchers engaged in research or innovation activities in the public or the private sector, and representatives of ministries concerned, and of other public authorities, institutions and organisations or entities, and is leading the implementation of the programme, responsible for the coordination and supervision of the programme ensuring the attainment of the objectives and the implementation of the tasks under the Programme.

4. The Programme shall be executed by implementing the projects selected by way of public competition.

5. The funds allocated for the implementation of the projects under the Programme are used to fund the following activities:

5.1. research,

5.2. maintaining and development of the research infrastructure,

5.3. dissemination of results of research activities,

5.4. drawing up of scientific recommendations for public authorities,

5.5. participation of the programme promoters, experts and members of the Programme implementation group in the networks of the European Research Area.

## **CHAPTER II PREPARATION OF THE PROGRAMMES**

### **SECTION I SUBMISSION OF THE PROPOSALS REGARDING THE PROGRAMMES TO BE PREPARED**

6. The Council publishes calls to submit proposals regarding the programmes to be implemented (hereinafter – the proposals) no less frequently than every five years. The call shall be published:

6.1. within less than two years to the end of the activities under the specific Programme,

6.2. in response to a need to urgently address any problem relevant for the state or the society of Lithuania, a resolution of which requires research at a national scale,

6.3. where the financial capacities of the Council are favourable for starting to implement a new programme.

7. Following the publication of a call, proposals may be submitted by public administration, research and studies institutions, researchers and other natural and legal persons. Ministries and other public authorities disposing of the appropriations of the state budget of the Republic of Lithuania and other legitimate funding sources, as well as funds, research and studies institutions and business entities having at their disposal funds from the European Union structural funds and other legitimate funding sources may submit their proposals while undertaking to ensure funding for part of the themes under the Programmes. The submitted proposals shall contain:

7.1. a description of a problem of strategic importance to the state and the society the resolution of which requires interdisciplinary research according to the themes under the proposed programme,

7.2. a substantiation of the need for new scientific knowledge for addressing the problem which could be generated through the national scale research in the themes under the proposed programme carried by joint efforts of several research and studies institutions,

7.3. a substantiation that the problem may be resolved by efforts of Lithuanian researchers in the period of 3-7 years.

8. The text of the call for proposals is discussed at a joint meeting of the Committee of Humanities and Social Sciences and the Committee of Natural and Technical Sciences.

9. The Council shall publish the call at its internet website at [www.lmt.lt](http://www.lmt.lt) (hereinafter – the Council website), and shall inform the Ministries, research and science institutions, and other institutions interested in a systemic research activities and a possible use of its results, industry and business associations, business entities which will be creating high added value based on research and innovations. The proposals shall be accepted for a period not shorter than two months.

10. A proposal shall be submitted in the electronic system of the Council accompanied by a supporting letter drafted in the form approved by the Chairman of the Council. The form of a proposal is provided in Annex 1 to the Description.

## **SECTION II EXAMINATION OF THE PROPOSALS**

11. Upon the end of the period for the submission of the proposals, all the proposal received are published in the website of the Council.

12. The received proposals shall be, within three months, evaluated by the expert panels set up by the Committee of Humanities and Social Sciences and/or the Committee of Natural and Technical Sciences, and approved by the Council. At the same time the Council shall address the ministries concerned (except the cases when the proposals have been submitted by the ministries) regarding the expediency of the proposed programmes.

13. The proposals shall be evaluated according to the criteria specified in the form contained in Annex 2 to the Description. The programmes proposed to be prepared are classified into eligible (ranked in priority order) and ineligible to be included into the list of programmes. The expert panel may propose to join several proposed programmes into a single programme. A proposed programme is considered ineligible to be included into the programme list, where after the conclusive examination at the expert group by at least one criterion the programme is rated lower than the threshold score specified in the form for the evaluation of a national research programme, or where total of all scores according to all the criteria is lower than the threshold score indicated in the form.

14. The evaluation of the proposals by the expert panel is considered completed when:

14.1. decisions have been passed concerning the evaluation of all the proposals assigned to the expert group;

14.2. the programmes proposed to be implemented are grouped into eligible and ineligible for the inclusion in the programme list,

14.3 summary valuations have been submitted for all proposals;

14.4. a priority ranking has been produced of the programmes eligible to be included in the programme list.

15. The priority ranking of the proposed programmes produced by the expert panel and the proposals to merge several proposed programmes into one programme (if any) shall be discussed at the Committee(-s) which had appointed the expert panel.

16. The final decision regarding to supplement (or not to supplement) the list of programmes shall be passed by the Council.

17. The Council shall submit to the Ministry of Education and Science of Lithuanian Republic a reasoned proposal regarding an inclusion of a programme(s) into the list of programmes. Where a proposal is submitted to include several programmes, a priority ranking list of such programmes shall be submitted. The proposal shall specify the terms for the implementation of the programme proposed to be implemented, and the indicative funding for the implementation of the programme for each calendar year. Attached to the proposal the Council shall submit the conclusions of the evaluation of all proposals, indicating the way in which the comments of ministries concerned regarding the expediency of the programmes were taken into account (if any).

### **SECTION III PREPARATION OF A PROJECT UNDER THE PROGRAMME**

18. After the Ministry of Education and Science enters the proposed programme into the list of programmes and authorises the Council to administer the programme, the Committee shall set up a programme preparation group according to its respective competence. The persons who have been involved in the preparation of the programme may not submit applications for funding projects under the programme or act as project implementers.

19. The programme preparation group shall within no longer than 7 months of the entering of the proposed programme into the list of programmes, shall draw up a draft programme specifying the objectives and the tasks of the programme, providing an analysis of the current status of the research in the area, specifying the programme implementation measures and their implementation terms, the expected results, the possibilities for their use, the funding requirement for the programme and the fulfilment of the tasks under the programme, also containing a description of the programme's monitoring and reporting mechanism. A draft programme shall consist of the following Sections:

19.1. General provisions,

19.2. Analysis of the current status of the research in the area concerned,

19.3. Objective, tasks and the implementation measures of the Programme,

19.4. Projected outcomes, their assessment criteria and the usage possibilities,

19.5. Implementation of the programme, monitoring and reporting,

19.6. Final provisions.

20. The programme preparation group shall submit the draft programme to the Committee (-s) for consideration. Where the Committee (-s) decides that the draft programme should be modified, the programme preparation group shall correct the programme within no later than one month. In case the Committee (-s) decides that the draft programme should be submitted for public discussion, the draft programme shall be published in the internet website of the Council.

21. The Council shall notify of the publication of the draft programme the ministries whose areas of regulation are related to the programme subject matter, also the research and studies institutions carrying out research in the subject areas under the programme or related programmes, also the entities which have submitted the proposals on the subjects of the programme or related subjects. Further, arrangements shall be made to present the draft programme to the research community.

22. The public deliberation of the draft programme shall last no shorter than one month. Any comments or proposals submitted with respect to the draft programme shall be published in the website of the Council. After the Committee (-s) summarises the proposals and decides which of the proposals are acceptable, the programme preparation group shall amend the draft programme accordingly.

23. In case the Committee (-s) recognises the draft programme as adequate, the draft programme shall be published at the internet website of the Council together with a summarised conclusions of the public deliberation.

24. A draft programme recognised by the Committee (-s) as suitable shall be submitted for an evaluation by Lithuanian and foreign experts appointed by the Committee (-s) and approved by the Board of the Council.

25. After the expert examination of the programme is completed, the programme preparation group shall correct the draft programme, draw up a statement on the way the expert evaluation findings and other comments were taken into account, and submit the same to the Committee(-s). A properly corrected draft programme shall be accompanied with a certificate and referred by the Committee to the Council; the Council shall submit the draft programme to the Ministry of Education and Science. The draft programme submitted to the Ministry and the summarised conclusions shall be published at the internet website of the Council.

26. In case the Ministry of Education and Science suggests that the draft programme be specified, the programme preparation group shall specify the draft programme and draw up a statement on the way the proposals of the Ministry of Education and Science have been taken into account. Upon an approval by the Committee (-s) a corrected draft programme shall be repeatedly submitted to the Ministry of Education and Science and published at the internet website of the Council.

### **CHAPTER III IMPLEMENTATION OF THE PROGRAMME**

#### **SECTION I SETTING UP OF THE PROGRAMME IMPLEMENTATION GROUP AND ITS FUNCTIONS**

27. After the Ministry of Education and Science approves the Programme, upon a proposal from the Committee (-s) the Chairman of the Council shall set up a programme implementation group and appoint its Chairman and the Deputy Chairman. A member of the Committee may be appointed as the Chairman of the programme implementation group. In view of important reasons the composition of the programme implementation group may be changed in the course of the programme implementation.

28. The composition of the programme implementation group shall include no fewer than one representative of the Ministry with whose area of competence the programme is related, also representatives of the institution funding the programme, or the institution supporting the programme, if any (according to the requirements specified in Chapter IV of the Description).

29. The Programme implementation group shall perform the following functions:

29.1. proposes the terms and conditions of the calls to submit proposals, drafts the text of the call and submits the text for approval to the Committee (-s);

29.2. proposes candidates to the expert group (-s) set up by the Committee for the evaluation of proposals and project reports;

29.3. having regard to the results of the expert evaluation of the proposals and the funds allocated for the competition, compiles the lists of the projects proposed for financing and the reserve projects, and submits the same for the deliberation to the Committee (-s) and the approval by the Chairman of the Council;

29.4. considers the conclusions of the experts on the scientific reports of the projects and submits their proposals to the Committee (-s) regarding the decisions on the scientific reports;

29.5. summarises the results of the projects implemented under the programme, and on that basis, draws up an interim and/or a final report of the programme, and submits the same for approval to the Council;

29.6. on an annual basis submits to the Committee (-s) for approval a plan for the publicity of the programme, a plan for the participation in the network of the European Research Area specifying the requirements of funding for those needs and the operations of the programme implementation group;

29.7. submits to the Committee (-s) proposals regarding an improvement of the programme implementation, the use of its results and the information required for the publicity of the programme results.

30. The programme implementation group shall act in accordance with the Regulations of the programme implementation group which defines the form of the activities of the programme implementation group, the procedure for convening meetings and passing decisions, methods of recording decisions passed by the group, functions of the Chairman of the programme implementation groups and the key principles for the performance of members of the group.

31. The current or the former members of the programme implementation group may not submit any proposals under the programme within which they are (or were) the members of the programme implementation group, and perform as the project implementers.

32. In case a member of the programme implementation group resigns or is not able to participate in the activities of the programme implementation group, the Council shall appoint another person on the proposal of the Committee(-s).

33. The activities of the programme implementation group ceases after the final report of the programme drafted thereby is approved, except the case indicated in Item 52 of the Description.

## **CHAPTER TWO IMPLEMENTATION OF PROJECTS UNDER THE PROGRAMMES**

34. The programme shall be implemented through competitive funding of research by publishing public competitions.

35. A call to submit proposals shall specify the principal terms and conditions of the call: the projected funding allocations, requirements for the applicants, the procedure for the submission of the applications, the regulations for the submission of the applications (e.g., the projected beginning and the end of the project implementation, eligible expenses).

36. The proposals for the competitions are submitted by persons (project implementers) in cooperation with the institutions (the implementing institution and a project partner (-s)).

37. Project implementers may be scientists and other researchers and not-researchers.

38. The project leader must be a scientist.

39. Upon the expiry of the time limit for submitting proposals, the proposals are placed for eligibility check and an expert evaluation.

40. The eligibility check of the proposals shall be carried out by the Research Foundation of the Council. The eligibility check includes verifying whether or not the proposals submitted for the competition comply with the requirements specified in the call for proposals, and in the Description.

41. The proposals compliant with the requirements of the eligibility check are submitted for expert assessment. The expert assessment shall be carried out by expert panels set up in accordance with the General rules for the appointment and of conduct of experts of the Research Council of Lithuania approved by Resolution No. VIII-21 of the Council of 26 May 2014 *On the approval of the general rules for the appointment and of conduct of experts of the Research Council of Lithuania*, and expert panels shall carry out the work following the *Description of the procedure for the expert evaluation of research projects and their reports* approved by Resolution No. VII-115 of the Council of 1 October 2012 *On the amendment of Resolution No. VII-79 of the Research Council of Lithuania of 19 September 2011 On the approval of the Description of the procedure of the expert evaluation of research projects and their reports*.

42. Upon the end of the expert assessment of the proposals, the programme implementation group shall, taking into account the assessment findings and the funds provided for the competition, compile a list of projects proposed for funding and of the reserve projects, and shall submit the list to the Committee for consideration.

43. The Committee shall approve the decision of the programme implementation group and submit the lists of the projects proposed for funding and the of the reserve projects for approval to the Chairman of the Council, or return the lists to the project implementation group for repeated deliberation.

44. Grant agreements are signed with the leaders of the winning projects and the implementing institutions.

45. The projects shall be implemented following the General rules for the competitive funding of research and dissemination projects of the Research Council of Lithuania approved by Resolution of the Council No. VIII-26 of 27 October 2014.

### **SECTION III**

#### **EVALUATION AND DISSEMINATION OF THE RESULTS OF THE PROGRAMME**

46. On an annual basis the programme implementation group summarises the results of the projects implemented under the programme, and prepares the information on the accomplishments. Furthermore, upon the end of an interim programme implementation period specified in the programme, the programme implementation group shall draw up an interim report of the programme, and having completed all the projects under the programme, the group shall draw up the final report of the programme according to the form provided in Annex 3 to the Description and submit the same to the Committee (-s). The Committee (-s) may return the report to the programme implementation group to be corrected.

47. Provided the Committee (-s) recognises the interim or the final report of the programme as adequate for consideration, the report shall be published in the internet website for public deliberation. The public deliberation of the draft programme shall last no shorter than one month.

48. Any comments or proposals submitted with respect to the interim and the final report during the public deliberation shall be published in the internet website of the Council. After the Committee (-s) summarises the proposals and decides which of the proposals are acceptable, the programme implementation group shall amend the report accordingly.



49. Provided the Committee (-s) recognises the interim or the final report as adequate, the report shall be submitted for evaluation to the expert panel set up by the Committee (-s) and approved by the Board of the Council. The expert panel shall be set up of Lithuanian and/or foreign experts.

50. The interim or the final report of the programme shall be evaluated according to all the criteria specified in the form provided in Annex 4 of the Description; the expert panel shall draw up the summary evaluation and the final conclusion regarding the reasonableness of the implementation of the programme.

51. The programme implementation group shall correct the interim or the final report according to the comments submitted by the expert panel and shall submit the report to the Committee (-s) for the final deliberation. The Committee (s) shall submit the properly corrected programme report to the Council for approval. The Council may:

51.1. recognise the programme as being implemented properly,

51.2. recognise the programme requiring some specification,

51.3. propose the programme be terminated,

51.4. recognise the programme as implemented,

51.5. recognise the programme as partly implemented,

51.5. recognise the programme as not implemented.

52. The Council shall submit the approved interim report to the Ministry of Education and Science proposing to determine the funding needed for the further implementation of the programme. The Council may also propose the programme be adjusted, or propose the programme be terminated ahead of its original schedule.

53. The approved interim and the final reports of the programme, and the summarised conclusions of the evaluation of the reports shall be published in the internet website of the Council. The reports of the programmes are also submitted to the Ministries concerned and other institution, published at events, in relation to publication of the results in the media or other information means.

#### **CHAPTER IV ADDITIONAL ACTIONS RELATED TO THE PROGRAMME**

54. In case the funding institution applies to the Council with a proposal to develop a programme, no call to submit proposals regarding the implementation of programmes shall be published. The funding institution shall submit to the Council the principal themes provided for under the programme and the justification of the significance of such themes according to the requirements of Item 7 of the Description. The Council shall evaluate the proposal in the procedure specified in Section II of Chapter II of the Description.

55. In case following the publication of the call to submit proposals regarding the programmes to be implemented a proposal is submitted by the institution supporting the programme, such proposal shall be examined and considered together with the other proposals in the procedure specified in Section II of Chapter II of the Description.

56. In case any proposals have been submitted by the institutions funding the programme or the institutions supporting the programme, in relation to submitting to the Ministry of Education and Science an adequately reasoned proposal regarding the inclusion of the programme into the list, the proposals of the institutions concerned regarding the estimated funding of the programmes shall be submitted in addition to the documents referred to in Item 17 of the Description.

57. Where proposals have been submitted to finance or support the implementation of the programme, the programme preparation group referred to in Item 18 of the Description shall include representatives of the institutions funding or supporting the programme.

58. Where the programme is intended to be funded from the funds of the budget of the state of the Republic of Lithuania at the disposal of the institution funding or supporting the programme, in relation to the actions referred to in Item 21 of the Description the draft programme shall be submitted for approval to the institution funding the project, also the institution supporting the programme and the Ministry of Finance.

59. The drawing up the certificate referred to in Item 25, a separate notice shall be included on the way the comments of the funding or the supporting institution have been taken into account, if any.

60. Where a funding institution or a supporting institution is involved, that shall be taken into account when setting up the programme implementation group referred to in Item 27 of the Description:

60.1. where a proposal has been submitted to finance the programme from the funds of the funding institution, then in addition to the persons referred to in Item 27, then the representatives delegated by the funding institution shall constitute no less than half of the members of the programme implementation group;

60.2. where a proposal is submitted to support the implementation of the programme, then representatives of the institution supporting the programme shall account for:

60.2.1. no less than two fifths of the members of the programme implementation group, in case the institution supporting the programme allocates no less than 50 % of the total funds intended to be allocated for the implementation of the programme;

60.2.2. no less than one third of the members of the programme implementation group, in case the institution supporting the programme allocates less than 50 % of the total funds intended to be allocated for the implementation of the programme;

61. Where the programme is financed from the funds of the funding institution or the supporting institutions, in relation to performing the actions referred to in Item 47 of the Description the interim and the final reports shall be also submitted to such institutions for consideration. Having, within the term set forth by laws, received and examined the comments from the funding and the supporting institutions, the reports of the programme shall be further considered in the procedure specified in Item 49 of the Description.

## **CHAPTER V FINAL PROVISIONS**

62. The Council shall publish the documents related to the preparation and the implementation of the programme at its internet website: the Description and the legal acts referred to therein, the composition of the programme implementation group, also other documents referred to as to be published in the Description.

63. The work of the members of the programme preparation and the programme implementation groups, also the work of the experts shall be remunerated in the manner specified by the Board of the Council by concluding copyright agreements. The work of the members of the programme implementation group in relation to performing the functions referred to in the Description shall be remunerated on an annual basis. The share of the remuneration for each member of the programme implementation group shall be allocated by the leader of the group having regard to the contribution of each member to the common work of the group.

64. The experts for the assessment of the proposals regarding the programmes to be implemented, also the draft programmes, the proposals, the projects, the project reports and the programme reports shall be appointed in accordance with the General rules for the appointment and of conduct of experts of the Research Council of Lithuania approved by Resolution No. VIII-21 of the Council of 26 May 2014 *On the approval of the general rules for the appointment and of conduct of experts of the Research Council of Lithuania*, and expert panels shall carry out the work following the *Description of the procedure for the expert evaluation of research projects and their reports* approved by Resolution No. VII-115 of the Council of 1 October 2012 *On the amendment of Resolution No. VII-79 of the Research Council of Lithuania of 19 September 2011 On the approval of the Description of the procedure of the expert evaluation of research projects and their reports*.

65. The programme is considered to be implemented after its final report is approved.

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Approved by

*Resolution No. VIII-39 of the Research Council of Lithuania of 16 April 2015*

## ANNEX 1

(Form of the proposal regarding a national research programme to be implemented)

**PROPOSAL REGARDING A NATIONAL RESEARCH PROGRAMME TO BE IMPLEMENTED**Received at the Research Council of Lithuania \_\_\_\_\_  
(Date, time)

Proposal registration No. \_\_\_\_\_

**I. KEY DATA ABOUT THE PROPOSAL AND THE APPLICANT(S)**

Research area		<i>(Select the research area (-s))</i>
Name of the programme proposed to be implemented	in Lithuanian	<i>(maximum 100 characters)</i>
	in English	<i>(maximum 100 characters)</i>
Key words:		
The institution submitting the proposal <i>(if the proposal is submitted by a legal entity)</i>	name	
	address	
	tel.	
	e-mail	
Contact person:	name	
	last name	
	tel.	
	e-mail	
The institution together submitting the proposal	name	
	address	
	tel.	
	e-mail	
The person submitting the proposal <i>(if the proposal is submitted by a natural person)</i>	name	
	last name	
	working place	
	tel.	
	e-mail	
Indicating funding requirement for the implementation of the programme	year 1	... 000
	year 2	... 000
	year 3	... 000
	year 4	... 000
	year 5	... 000
	year 6	... 000
	year 7	... 000
	total:	... 000
Annotation in Lithuanian		
<i>(maximum 2,000 characters)</i>		
Annotation in English		
<i>(maximum 2,000 characters)</i>		

**II. ESSENCE OF THE PROPOSAL**

1. Indicate the problem of strategic importance for the Lithuanian state and the society the resolution of which requires new scientific knowledge which may be obtained by performing national scale research only

*(maximum 9,000 characters)*

2. Explanation why the problem proposed may not be resolved through other programmes or measures on related theme implemented in Lithuania

*(maximum 3000 characters)*

3. Evidence that within the period of the implementation of the programme Lithuanian researchers will be able to carry out the research proposed on the national scale

*(maximum 3000 characters)*

4. Rationale of the funds intended for the implementation of the programme

*(maximum 3000 characters)*

5. Additional information

*If necessary, indicate other relevant information related to the proposal, e.g., legal acts reflecting the current situation*

*(maximum 1,000 characters)*

### **III. ANNEXES**

*Annexes shall be attached if the information contained therein is considered relevant for the purpose of assessing the proposal*

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## ANNEX 2

(Form of the expert evaluation of the national research programme proposed to be implemented)

**EVALUATION OF THE PROPOSAL REGARDING A NATIONAL RESEARCH PROGRAMME TO BE IMPLEMENTED**

Proposal registration No. \_\_\_\_\_

The name of the programme proposed to be implemented \_\_\_\_\_

I, the undersigned expert, hereby declare that:

- in the case of a success or failure of this project I will not derive any direct or indirect material or personal benefit;
- I am not in a position to evaluate the project in view of the direct or indirect conflict of interests.

**I. Evaluation according to the criteria**

<b>Evaluation criterion</b>	<b>Score<sup>1</sup></b>	<b>Detailed explanation of the score</b>
1. The strategic importance of the problem for the Lithuanian state and the society, and the reasonableness of the research projected for addressing the problem	(5/4)	
2. Abilities of Lithuanian researchers to attain the objective of the programme proposed to be implemented, and resolve the tasks within the programme implementation period	(5/4)	
3. Reasonableness of the funding estimated for the implementation of the programme	(5/2)	
Total score according to all criteria:	(15/11)	

<sup>1</sup> the scores in the brackets are the maximum and threshold scores

**II. Final conclusion:**

- THE PROGRAMME IS ELIGIBLE FOR INCLUSION IN THE LIST OF THE NATIONAL RESEARCH PROGRAMME
- THE PROGRAMME IS NOT ELIGIBLE FOR INCLUSION IN THE LIST OF THE NATIONAL RESEARCH PROGRAMME

**III. Other comments** \_\_\_\_\_

Date \_\_\_\_\_

Expert  
(in case of an individual evaluation)

Leader of the expert panel  
(in case on a summary evaluation)

\_\_\_\_\_  
(Name, last name)

\_\_\_\_\_

*ANNEX 3*

**(Form of the report of the national research programme)**

RESEARCH COUNCIL OF LITHUANIA

**Programme** \_\_\_\_\_  
*(name of the programme)*

**20...–20... ANNUAL REPORT**

\_\_\_\_\_  
*(Location of drawing up the report, year)*

**20...–20... SUMMARY ANNUAL REPORT****ABSTRACT OF ANNUAL REPORT FOR THE YEAR 20...–20...)****TABLE OF CONTENT**

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**FOREWORD**

*Brief presentation of the purpose of the programme, its objectives and tasks, means and expected results.*

**OPERATIVE PART OF THE REPORT**

*Summary of the key results of the programme, new scientific knowledge acquired, the dissemination of such results (as compared to the expected results of the programme), assessment of the significance of such results having regard to the qualitative and the quantitative criteria for the assessment of the implementation of the programme. Indication of the funds allocated to the programme and used in the course of the reporting year, and, if the report is an interim report, the financial obligations for the projects being implemented in the coming years (if any). Proposals regarding the coming calls. The research results of the programme projects may not be repeated, but such results may be cited indicating the project report registration number.*

**CONCLUSIONS AND RECOMMENDATIONS**

*Indication of the key results, the social effectiveness of the programme, conclusions and well-argued proposals and scientific recommendations to public authorities and institutions regarding the use of the results of the programmes.*

**REFERENCE LIST**

*The list of literary sources referred to in the report (including the quoted project reports).*

**ANNEXES****I. PROJECT LIST FOR 20...–20...**

*The list shall specify the projects implemented according to the calls in a chronological order (call No., project registration No., contract No. project leader, name of the project, the implementing institution, allocated funds, the status of the project (completed, in progress, etc.)*

**II. PROJECT RESULTS 20... – (according to the quantitative indicators, etc.)**


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## ANNEX 4

(Model form of the expert examination of the report of the national research programme)

**EXPERT EVALUATION OF THE REPORT OF THE NATIONAL RESEARCH PROGRAMME**

Name of the programme \_\_\_\_\_

The report being  interim report  
 evaluated:  final report

**I. Evaluation according to the criteria**

<b>Evaluation criterion</b>	<b>Compliance with the criterion<sup>1</sup></b>	<b>Detailed explanation of the score</b>
<i>(in the evaluation of the interim report)</i> 1. Whether the interim results of the programme provide reasons to believe that the objectives and the tasks of the programme will be attained and implemented?		
<i>(in the evaluation of the final report)</i> 1. Has the objective of the programme been attained, have the tasks been fulfilled?		
2. Are the research results obtained due to the implementation of the programme relevant, reasonable, reliable and innovative?		
3. Are the dissemination and the applicability of the research results obtained due to the projects implemented under the programme adequate?		

<sup>1</sup> the compliance with the criteria may be assessed as YES', 'PARTLY', 'NO'**II. Final conclusion:***(in the evaluation of the interim report)*

- THE IMPLEMENTATION OF THE PROGRAMME TO BE CONTINUED  
 THE IMPLEMENTATION OF THE PROGRAMME TO BE DISCONTINUED  
 THE REPORT IS TO BE CORRECTED

*(in the evaluation of the final report)*

- CONSIDER THE PROGRAMME IMPLEMENTED  
 CONSIDER THE PROGRAMME PARTLY IMPLEMENTED  
 CONSIDER THE PROGRAMME NOT IMPLEMENTED  
 THE REPORT IS TO BE CORRECTED

**III. Other suggestions** \_\_\_\_\_

Date \_\_\_\_\_

Expert  
*(in case of an individual evaluation)*Leader of the expert panel  
*(in case of a summary evaluation)*\_\_\_\_\_  
*(Name, last name)*